



**Scoil an Linbh Íosa (Holy Child Primary School) Ballycane, Naas, Co. Kildare W91 Y266**  
**Telephone: 045866964 Email: enrolments@holychildschoolnaas.com**

**Application for Admission to Classes Other than Junior Infants**  
**School year 2023-2024**

Please note that this form is for application purposes only. The information provided will be used to allocate places in accordance with the School's Admission Policy/Annual Admission Notice available on our school's website [www.holychildschoolnaas.com](http://www.holychildschoolnaas.com)

**APPLICATIONS WILL BE ACKNOWLEDGED BY EMAIL ONLY SO PLEASE ENSURE YOU PROVIDE EMAIL ADDRESS BELOW (If you do not get an Email Acknowledgement within 3 days – You should contact the school). ALL SECTIONS OF THIS FORM MUST BE COMPLETED OR APPLICATION WILL NOT BE PROCESSED.**

**GENERAL INFORMATION ON CHILD**

First Name:		Surname:		
PPS Number:		DOB:	Gender:	
Home Address:				
				Eircode:
Siblings in the school: Yes <input type="checkbox"/> No <input type="checkbox"/>				
Name(s) of sibling(s): - Please include sibling(s) current class(es)				
Current Class	School Year Application	Current School		
Please Tick Box <input type="checkbox"/> Beside the Class you are applying for.		Senior Infants <input type="checkbox"/> 1 <sup>st</sup> Class <input type="checkbox"/> 2 <sup>nd</sup> Class <input type="checkbox"/> 3 <sup>rd</sup> Class <input type="checkbox"/> 4 <sup>th</sup> Class <input type="checkbox"/> 5 <sup>th</sup> Class <input type="checkbox"/> 6 <sup>th</sup> Class <input type="checkbox"/> Special Class <input type="checkbox"/>		

**GENERAL INFORMATION ON PARENT(S)/GUARDIAN(S)**

Parent/Guardian:		Parent/Guardian:		
Name:		Name:		
Address (if different from child's):		Address (if different from child's):		
Mobile No:		Mobile No:		
Email		Email		

**The following documents are required. Applications without these documents will NOT be processed.**

**Please tick(✓) to confirm documents are attached.**

1. A copy of your child's Birth Certificate. Yes  No

**You will be required to produce your Child's Original Birth Certificate if you are offered a place.**

2. Proof of address in the form of a utility bill, in the name of one/both of the Parents, dated no later than three months prior to this application. Yes  No

**Please Scan Application & required documents by Email to [office@holychildschoolnaas.com](mailto:office@holychildschoolnaas.com) OR alternatively post or deliver completed Application to the School Address above.**

**Declaration:**

I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate and I/we consent to its use as described. If you cannot provide a digital signature, please type name below as digital declaration.

Parent/Guardian's Signature:	Parent/Guardian's Signature:
Date:	Date:

***For office use only***

**Date received: \_\_\_\_\_ Signature: \_\_\_\_\_**

## **Data Privacy Statement**

The information provided on this form will be used by Holy Child Primary School to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file.

On acceptance of an offer of admission, this information will be entered in the School Administration System Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to Holy Child Primary School were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (*See School Admission Policy*).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).